

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES
November 16, 2004**

DATE: November 16, 2004

LOCATION: 122 Northern Ave.,
Gardiner, Maine

TIME SCHEDULED: 9:00 a.m.

TIME CALLED TO ORDER: 9:10 a.m.

TIME ADJOURNED: 12:35 p.m.

MEMBERS PRESENT:

William Bisson, Architect
Robert Armitage, Architect
Terrence DeWan, Landscape Architect
Lori White, Interior Designer
Janet Hansen, Architect
Claire Hunt, Public Member
Cinderella Norris, Architect
R. Michael Pullen, Architect

MEMBERS ABSENT:

Melvin Braverman, Public Member

OTHERS PRESENT:

Carol Leighton, Administrator
Robert Perkins, A.A.G.
Kim Baker-Stetson, Licensing Clerk
Susan Greenlaw, Board Clerk

CALL TO ORDER

The meeting was called to order by Board Chair William Bisson at 9:10 a.m.

AGENDA MODIFICATIONS

Members agreed to add the following items to the agenda:

- Complaint #ARC-021 (tabled from September 21 meeting)
- Election of Complaint Officer

OLD BUSINESS

Action on Minutes of September 21, 2004 Meeting

A motion was made by Claire Hunt to approve the minutes of the September 21, 2004 meeting as written; seconded by Robert Armitage. Unanimous.

Action on Tabled Applications/Items

#ARC-021: A motion was made by Claire Hunt to dismiss based on the respondent's expressed willingness to comply with the town's code of ethics; seconded by Terrence DeWan. Armitage, Bisson, DeWan, Hansen, Hunt, and White voted in the affirmative; none opposed; Norris and Pullen abstained. Motion carried.

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NEW BUSINESS

New Member Introductions

Two new members, Cinderella Norris and R. Michael Pullen were introduced and welcomed to the Board.

Administrator's Report

PL 2003, Chapter 140 – Anne Head Memo: An informational letter and copy of law prepared by OLR Director Anne Head was distributed to the members.

OLR Rules: Fee adjustments and change renewal cycle for interior designers from biennial to annual will become effective on December 1, 2004.

Complaint Officer's Report

A motion was made by Claire Hunt to elect Robert Armitage as Complaint Officer; seconded by Terrence DeWan . Unanimous.

Bob Perkins reported that there are two complaints pending Board review.

Interviews

NAME	RECIPROCITY OR EXAM	LICENSE TYPE	ACTION
Mark Gianniny	Exam	Architect	Approved for exam Motion by DeWan Second by Armitage Unanimous
Michael Johanning	Exam	Architect	Approved for exam Motion by Hunt Second by White In favor: Armitage, Bisson, DeWan, Hansen, Hunt, Norris, and White Abstained: Pullen Motion carried
Austin Smith	LARE	Landscape Architect	Requested to return with more examples of work. Motion by DeWan Second by Hunt Unanimous

Statute/Rule Revisions

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At the September 21 meeting members agreed to work on proposed changes to Chapter 2 Section 2 for review at today's meeting. Since that time members submitted comments and agreed to continue review at the next meeting.

Review and Action on Applications

Request for reinstatement - Michael Chestnutt (license expired 6/30/04): A motion was made by Claire Hunt to waive the exam requirement and approve for reinstatement pending receipt of appropriate fees; seconded by Lori White. Unanimous.

Ann Fontaine-Fisher: A motion was made by Robert Amitage to preliminarily deny her application; seconded by Lori White. Unanimous.

Next Meeting Scheduled for January 18, 2005

OTHER BUSINESS

A motion was made by Claire Hunt to send a letter of appreciation to outgoing member Anthony DiGregorio for his years of service to the Board; seconded by Terrence DeWan. Unanimous.

ADJOURN

Being no further business, the meeting adjourned at 12:35 p.m.